



# Packing Slip/Accounting Worksheet *Modified*

Order Number

Order Date

Ordered By:

**Please send payments to or if you have questions, please call:**

UW, Family and Consumer Sciences  
Attn: Trish Hysong or Suzy Pelican  
Dept 3354, 1000 E. University Ave.  
Laramie, WY 82071

307-766-5376 or 307-766-5177 fax 307-766-5686

## PACKING SLIP/PRODUCT ORDER

⇒ Please check the number of books in this shipment. Unless other arrangements are made you are responsible for this number of books either with payment or return/transfer of books. Questions, please call. Thanks.

**Product Description      Order Amt.**

ServSafe Essentials 5th Edition

Going for the Gold

## ACCOUNTING WORKSHEET

⇒ Please completely fill out the highlighted areas according to your class training.

**Training Date(s)**

**Total # of Participants for Year End Reporting**

### Returned/Transferred Books

	Quantity	Transferred or Returned to Whom & Date
ServSafe Essentials	<input type="text"/>	<input type="text"/>
Going for the Gold	<input type="text"/>	<input type="text"/>

### Training Expenses ⇒ Return original itemized receipts.

	Notes/Explanation	Expense Amount
Refreshments (\$1.00/person/break)	<input type="text"/>	<input type="text"/>
Mailing/Copying Charges	<input type="text"/>	<input type="text"/>
Other Charges	<input type="text"/>	<input type="text"/>
<b>Total Training Expenses</b>		<input type="text"/>

### Training Fees

	# Participants	Fee	Total
ServSafe full session	<input type="text"/>	@ \$127.00	<input type="text"/>
ServSafe WFSC member	<input type="text"/>	@ \$85.00	<input type="text"/>
ServSafe have current book	<input type="text"/>	@ \$80.00	<input type="text"/>
ServSafe proctor test	<input type="text"/>	@ \$40.00	<input type="text"/>
ServSafe re-test	<input type="text"/>	@ \$40.00	<input type="text"/>
Going for the Gold Intermediate	<input type="text"/>	@ \$15.00	<input type="text"/>
Going for the Gold Advanced	<input type="text"/>	@ \$15.00	<input type="text"/>

**Total Training Fees**

### Remittance

Make Checks Payable to:  
UW Cooperative Extension

Checks Amount   
Cash Amount   
Other Amount

**Total Amount Remitted**